

## **New Boston Conservation Commission (NBCC)**

### **Meeting Minutes**

December 1, 2011

**Members In Attendance:** Laura Bernard, Barbara Thomson, Burr Tupper, Gerry Cornett, Rebecca Balke

**Members Absent:** Mike DePetrillo, Ed Gilligan, Rick Searle, Tom Morgan, Amy Elkes-Simon

**Guests In Attendance:** None

**Minutes:** Gerry moved to accept the November minutes, Rebecca 2nd – all approved

**Treasurers Report:** \$685,797.39 of which \$416,420.91 is earmarked for Open Space

### **OLD BUSINESS**

**Rail Trail Project** – there is a meeting being scheduled for early December to begin this project. Lee Brown (Recreation Commissioner), is taking the lead on the project.

**Brochures** – Rebecca will be getting quotes for 2000 brochures both in black and white and 2-color.

**Brochure Rack** – Laura purchased a new brochure rack that is now hanging on the wall in the Town Hall lobby.

**Wetlands Warrant Article** – Burr had previously mentioned that he'd like to see some changes to the New Boston Master Plan within the Natural Resources section. He has decided that before we move forward with a warrant to make the change, Burr would like to see a sub-committee to include Jed Callen, Ken Lombard to come up with the changes that would be included in the 2013 Warrant.

### **NEW BUSINESS**

**Paid NBCC Position-** Burr discussed the idea of hiring a NBCC Administrator who would be responsible for any number of administrative duties for the commission, including meeting minutes, filing, communications, maintaining tracking spreadsheet, and others. This proposal will need to be voted on by the NBCC at future meeting.

**Betsey Dodge Conservation Area Update** – Barbara presented a detailed PowerPoint showing the current state of the Betsey Dodge Conservation Area. Burr will be sending out email to get volunteers (with chainsaws), to clean up the trails.

**Request for NBCC Wildlife Pond Project Review** – we received a request from Chris Danforth, from an Environmental Consulting firm, who is preparing an expedited wetlands permit on behalf of Joe Robitaille (Map 1, Lot 53), to construct a wildlife pond on his property at 623 Francestown Road. The members attempted to review the plans, but found them very small and lacking necessary details. They will request a site walk prior to signing off on the permit.

**Tool Shed** – Gerry suggested that it would be helpful if the NBCC had some tools required for trail maintenance so that volunteers would not be required to provide their own tools. It was also suggested that a small tool shed that could store such tools would be helpful. He will look into costs/locations for a shed.

**Wiki docs** – There was a suggestion that Wiki docs could be utilized by the NBCC to store and share documents. Members need to go online and try out the tools.

Meeting Adjourned

Respectfully Submitted, Laura Bernard